

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

ENVIRONMENT AND COMMUNITY PANEL

Minutes from the Meeting of the Environment and Community Panel held on Tuesday, 14th July, 2020 at 3.00 pm in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube

PRESENT: Councillors C Sampson (Chair), C Bower (Vice Chair), L Bambridge, A Bubb, A Bullen, S Collop, M de Whalley, A Kemp, J Kirk, S Squire and M Wilkinson

PORTFOLIO HOLDERS:

Councillor P Kunes – Portfolio Holder for Commercial Services

Councillor B Long – Leader of the Council

Councillor E Nockolds – Portfolio Holder for Culture, Heritage and Health

OTHER MEMBERS IN ATTENDANCE: Councillor I Devereux

OFFICERS:

Martin Chisholm – Assistant Director

Lorraine Gore – Chief Executive

Ged Greaves – Senior Policy and Performance Officer

Neil Gromett – Managing Director – Alive West Norfolk

EC99: WELCOME AND INTRODUCTION

The Chair informed the Panel that the meeting was being broadcast live on You Tube. The recording of the meeting is available at [WestNorfolkBC on You Tube](#).

EC100: APOLOGIES FOR ABSENCE

There was none.

EC101: MINUTES

RESOLVED: The Minutes from the previous meeting were agreed as a correct record.

EC102: DECLARATIONS OF INTEREST

There were no declarations of interest.

EC103: URGENT BUSINESS

There was none.

EC104: MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

There was none.

EC105: CHAIR'S CORRESPONDENCE

There was none.

EC106: ALIVE WEST NORFOLK UPDATE

[Click here to view the You Tube Recording of this item.](#)

The Managing Director, Alive West Norfolk, provided the Panel with an update on Alive West Norfolk. A copy of the presentation is attached.

The Chair thanked the Managing Director for the update and invited questions and comments from the Panel, as summarised below.

The Managing Director explained that social distancing arrangements would be put in place as required. The Corn Exchange Cinema was scheduled to open mid-September and would adhere to the guidance relevant at the time. Leisure Centres would operate at a reduced capacity, there would be hand sanitising stations throughout the facilities and additional cleaning would take place. The Managing Director explained that the facilities would adhere to guidance from governing bodies and all plans would be signed off by the Council's Health and Safety Team.

In response to a question regarding the Tourist Information Centre, the Managing Director explained that this was operated by Alive West Norfolk, but the location of the Tourist Information Centre would be a matter for the Council.

It was also explained that acts booked for the Corn Exchange had been rescheduled to next year.

It was noted that swimming attendance was down, and it was explained that this was a trend across the Country, prior to the Covid crisis. Once facilities could be reopened, ways to encourage people back into swimming would be looked at.

The Managing Director explained that he would promote the refit project and its benefits as appropriate.

In response to questions about Downham Market Leisure Centre, the Managing Director explained that it was a very popular facility but was rarely at capacity. Ways to improve the offer could be looked at in the future.

With regard to Members who had cancelled their Memberships recently, it was felt that this was because Members may have been unsure if their Memberships would be frozen and it was hoped that they may re-join once the facilities were open again.

It was also explained that fitness classes would need to be booked online due to reduced capacity and a timetable would be drawn up. Members were reminded that the authority to reopen had only just been announced, so lots of planning was ongoing on how to do so safely.

A decision had not yet been taken about the Panto at the Corn Exchange and options and potential alternatives would be looked at when necessary. Information would be communicated to the public via social media and press releases as and when decisions were made.

RESOLVED: The update was noted.

EC107: **FULL YEAR CORPORATE PERFORMANCE MONITORING**

[Click here to view the You Tube Recording of this item.](#)

The Senior Policy and Performance Officer presented the report which contained information on the corporate performance monitoring undertaken during 2019-2020.

The Chair thanked the Senior Policy and Performance Officer for the report, and invited questions and comments from the Panel, as summarised below.

The Senior Policy and Performance Officer was asked if the long waiting list for Disabled Facilities Grants was because of a lack of resources and if additional resources were required and if there were additional figures available on Houses in Multiple Occupation (HMO's). The Senior Policy and Performance Officer agreed to provide the Panel with more information on the amount of HMO's in the Borough and how many were licensed.

It was also suggested that an update on HMO's be added to the Panels Work Programme.

Questions were asked about the amount of brown bins and it was explained that the targets were for the year 2019/2020, so did not cover the Covid-19 pandemic period. It was explained that there had been an increase in the amount of brown bins requested and there had also been a problem with the software used previously, which had resulted in some incorrect figures being reported.

RESOLVED: The Panel reviewed the performance monitoring report and agreed the actions outlined in the Action Report.

EC108: **WORK PROGRAMME AND FORWARD DECISION LIST**

[Click here to view the You Tube Recording of this item.](#)

The following items were suggested for inclusion on the Work Programme:

- Update on HMO's
- Update on Flood Defences, soil erosion and water retention.
- Presentation from the IDB on their role and function.
- Peat bogs and CO2 emissions.
- Housing Standards in the Borough's Housing Stock, with a link to child poverty.
- Urban Wildlife
- Anti Littering Campaign
- Together for Rivers Campaign.
- Wild East Nature Recovery Programme.
- Modern Slavery.

RESOLVED: The Panel's Work Programme was noted.

EC109: **DATE OF THE NEXT MEETING**

The next meeting of the Environment and Community Panel would be held on Tuesday 8th September 2020 at 3.00pm.

The meeting closed at 4.07 pm

Year 1 – Our Journey



Branding

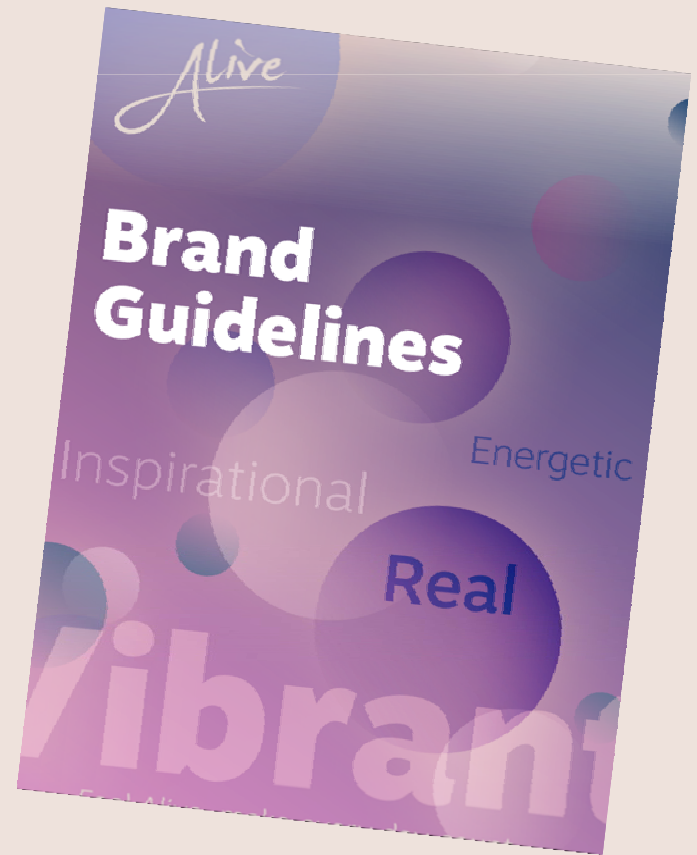
Alive

Alive
West Norfolk

1172

Alive
West Norfolk

Alive
West Norfolk



Staffing



250 staff TUPE from ALT and AML to the new AWN

New management team and governance structures implemented

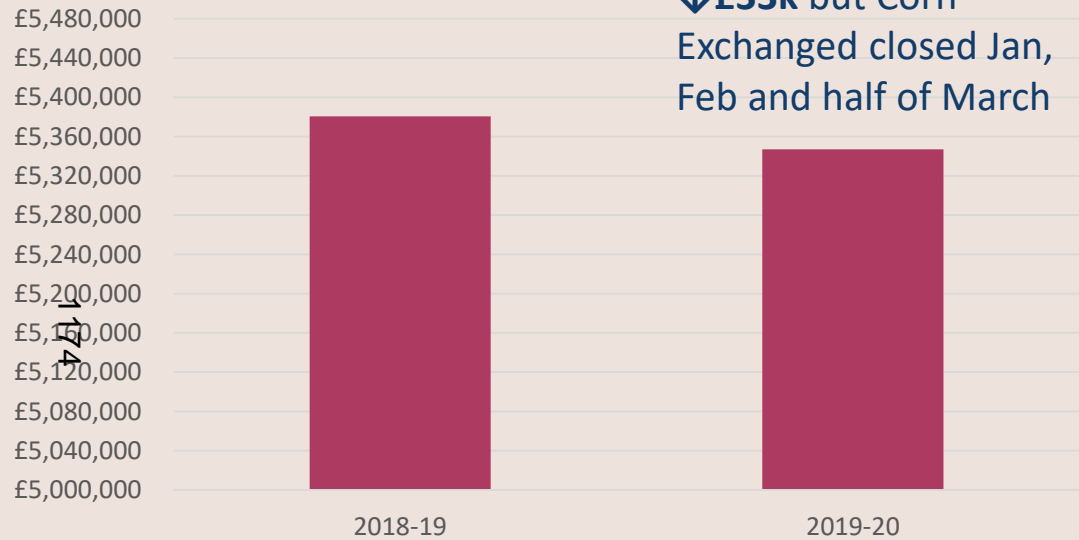
Staff savings of approximately £223k pa

¹¹⁷³
A further 50 staff TUPE in March 2020 from Town Hall, Stories of Lynn and TIC

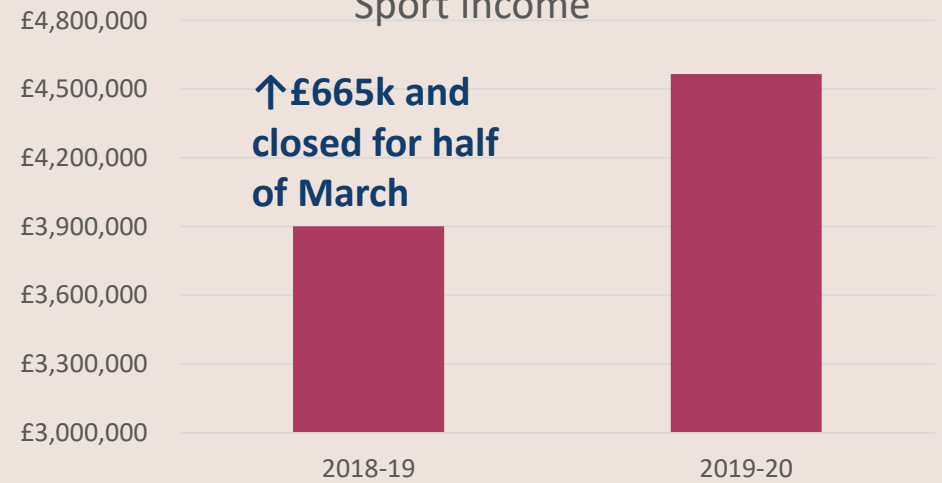
Finance



Income



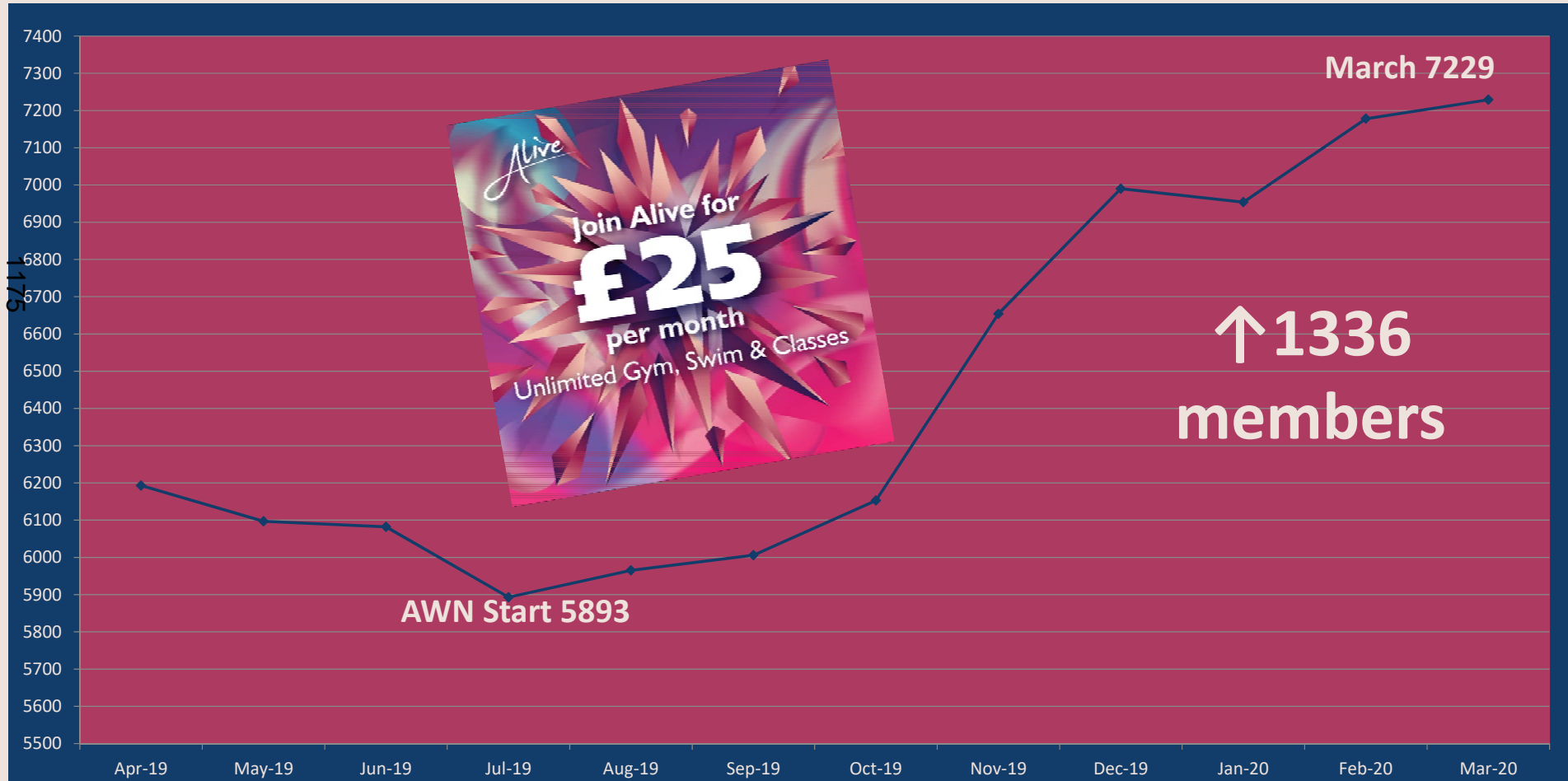
Sport Income



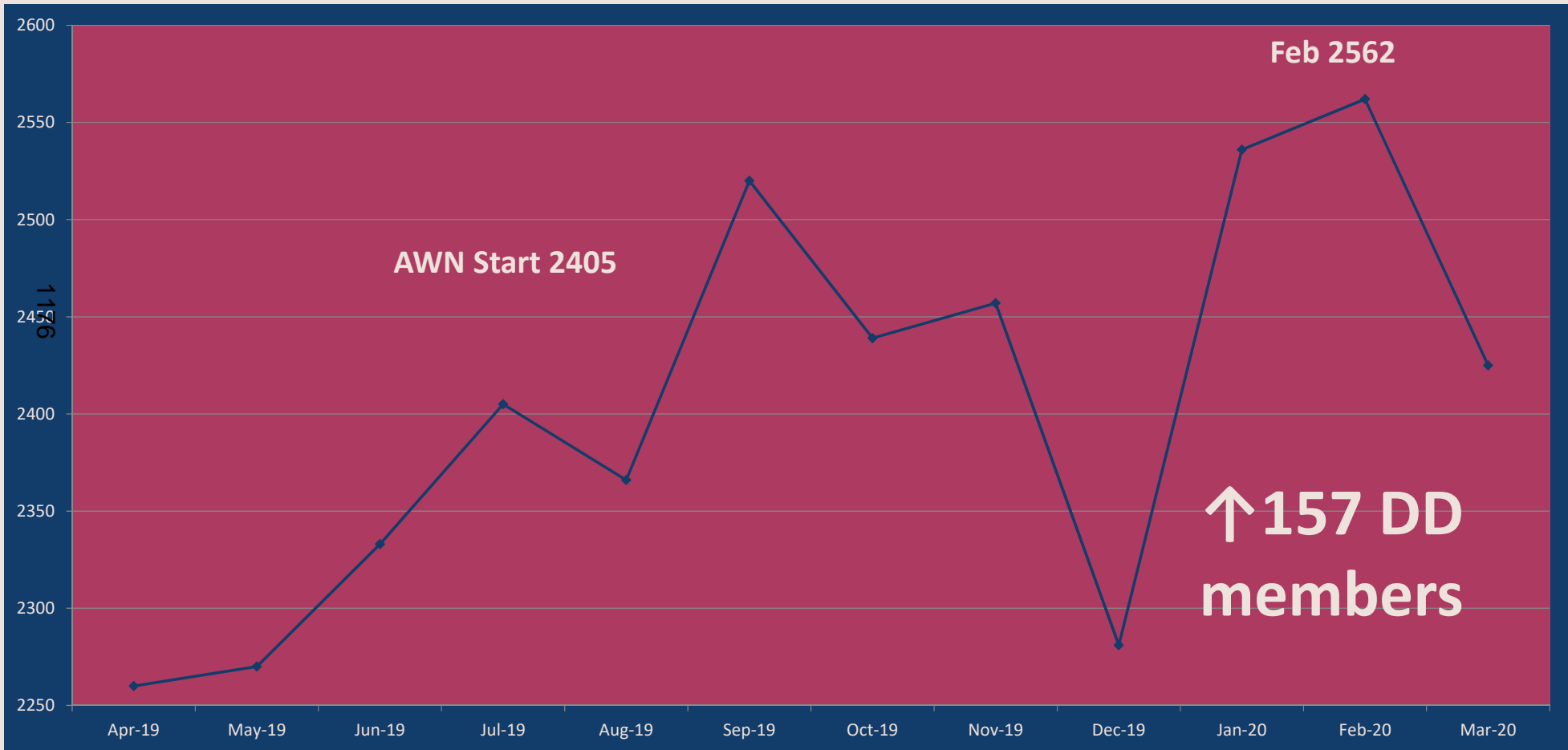
Overall Performance Against Budget: **+£75k**

Management fee to be paid to the council: **£34k**

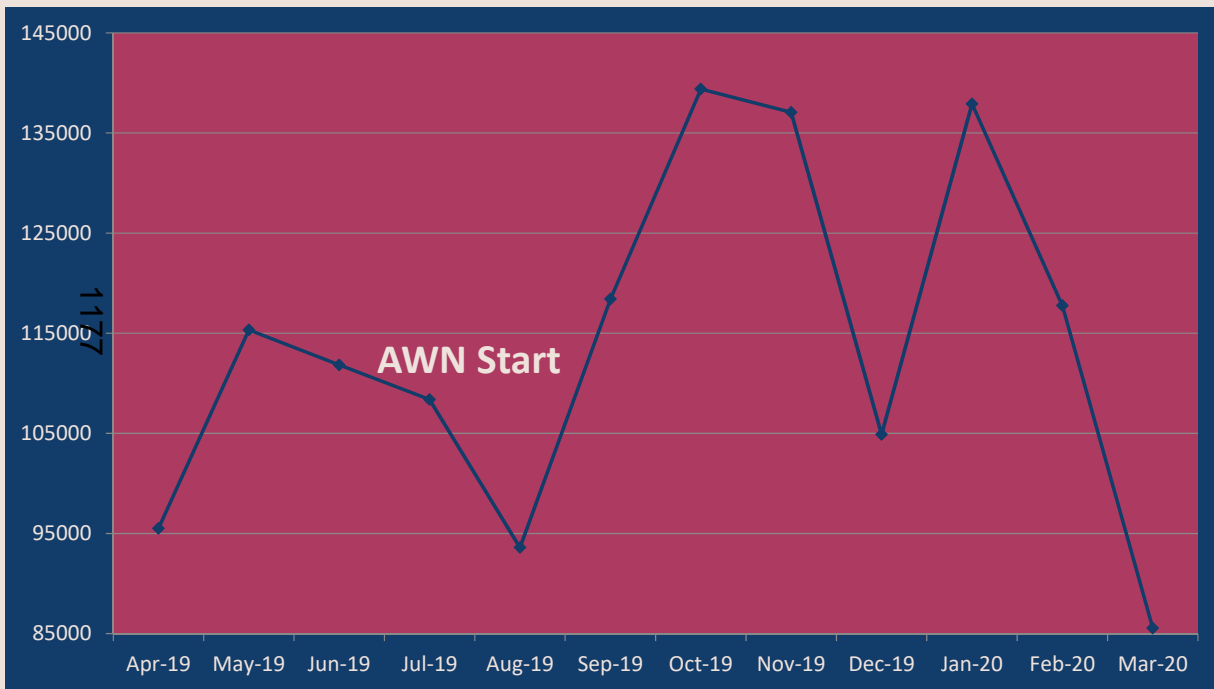
Memberships



Sports Lessons

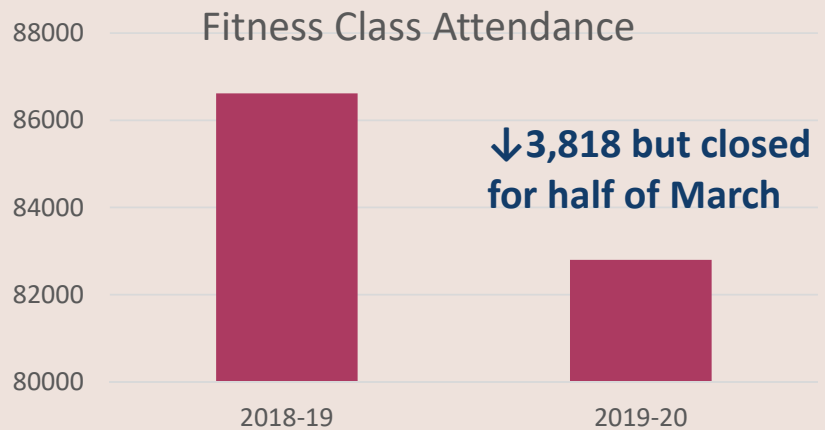
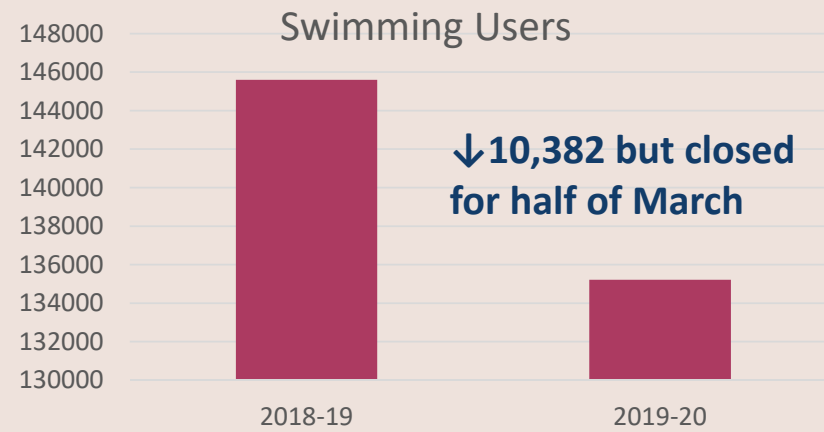
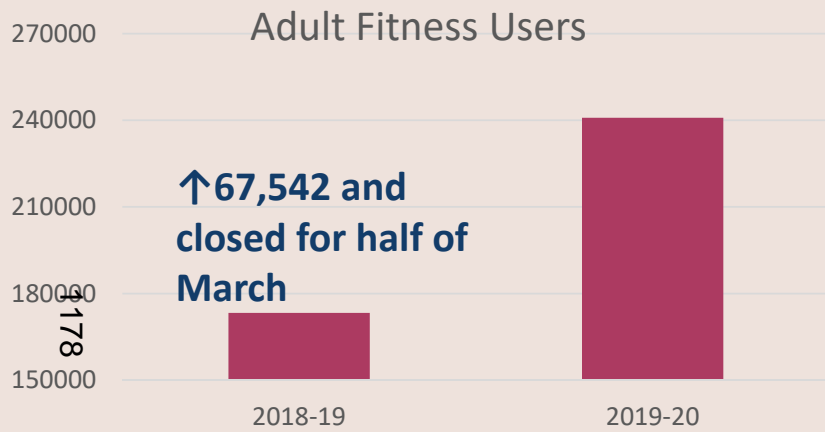


Attendances



- New method implemented for attendance calculation providing a consistent approach across all sites.
- Able to quantify 'attendance' and 'participation'.
- Clear service area reporting aiding business decisions and response action plans.

Attendance Impact



Record breaking panto with **22,413** attendances

Developments



Adult Memberships

The prices displayed are adult prices (18 years and older).

[Click to book memberships](#)

Alive 1	Alive 3	Alive 3+
Choose one from gym, swim or classes	Gym, swim & classes	Gym, swim, classes & more
Minimum term 12 month	Minimum term 12 month	Minimum term 12 month
£20 start up fee	£20 start up fee	£20 start up fee
£25 monthly	£30 monthly	£35 monthly
£275 yearly (last month free)	£330 yearly (last month free)	£385 yearly (last month free)
Sign up	Sign up	Sign up
More information	More information	More information

MEMBERSHIP ENQUIRY

BOOK A TOUR



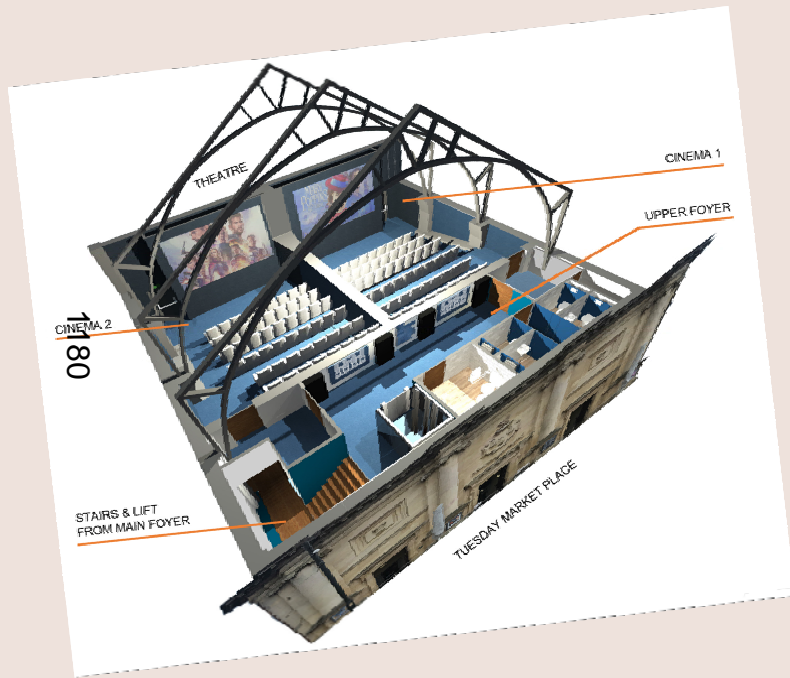
Good partnership working with the council with the Town Hall, Stories of Lynn and Custom House TIC now part of AWN

Improved data with monthly Business Performance Reports for Managers

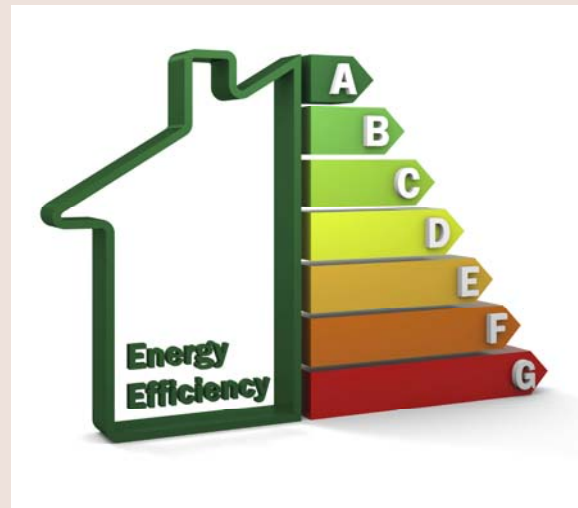
Introduced Join Online with 30% of memberships now sold online

Developments

Alive
West Norfolk



Corn Exchanged Closed for New Cinema development due to open Aug 2020



REFIT Energy Efficiency Project Underway



Developed the Local Football Facilities Plan with the FA and developed plans for a new 3G pitch

COVID-19 and Impact



During C-19 Awn supported the council with:

Childcare Activity Club
1181
(**1025** bookings from **88** Children,
supporting **58** families to go to work)

Rehoming the homeless and providing meals
for the Homeless Shelter

Redeploying staff to Lily, Waste
Management, Cleaning at KC

**Since March 2020 and the start
of C-19 the impact on Awn has
been:**

£0 income for 3 months

700 members have cancelled

Following industry impact assessments we
predict income to be reduced by **£2m** for
2020-21 and it is unclear whether the Corn
Exchange will open this year.